

FORWARD PLAN OF KEY DECISIONS

Proposed to be made in the period December 2010 to March 2011

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from December 2010 to March 2011.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

Reports

Reports will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the relevant meeting.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2009/10

Leader:	Councillor Stephen Greenhalgh
Deputy Leader (+Environment and Asset Management):	Councillor Nicholas Botterill
Cabinet Member for Children's Services:	Councillor Helen Binmore
Cabinet Member for Community Care:	Councillor Joe Carlebach
Cabinet Member for Community Engagement:	Councillor Harry Phibbs
Cabinet Member for Housing:	Councillor Lucy Ivimy
Cabinet Member for Residents Services:	Councillor Greg Smith
Cabinet Member for Strategy:	Councillor Mark Loveday

LIST OF KEY DECISIONS PROPOSED DECEMBER 2010 TO MARCH 2011

Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.

New entries are highlighted in yellow.

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
Cabinet	16 Dec 2010	Consultation Transport Plan for Hammersmith & Fulham	Deputy Leader (+Environment and Asset Management)
	Reason: Affects more than 1 ward	The Council's consultation Local Implementation Plan 2, in response to The Mayor's Second Transport Strategy.	Ward(s): All Wards;
Cabinet	16 Dec 2010	Internal Audit Service Re-Tender	Leader of the Council
	Reason: Expenditure more than £100,000	To approve the new contract for internal audit.	Ward(s): All Wards;
Cabinet	16 Dec 2010	The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 6 Amendments	Leader of the Council
	Reason: Expenditure more than £100,000	Report seeks approval to changes to the Capital Programme and Revenue Budget.	Ward(s): All Wards;
Cabinet	10 Jan 2011	Economic Development Update	Leader of the Council
	Reason: Affects more than 1 ward	This report updates Members on work to maximise jobs and employment opportunities for residents and to support business growth and retention.	Ward(s): All Wards;
Cabinet	10 Jan 2011	Family Support Proposal	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000	Proposals for future provision of support to vulnerable families in Hammersmith and Fulham.	Ward(s): All Wards;

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Cabinet	10 Jan 2011	Integrated Care Programme To seek delegated authority for the Director of Community Services to agree arrangements for integrating care services with Central London Community Healthcare Trust. Also to commence discussions with Royal Borough of Kensington & Chelsea and Westminster City Council about undertaking this jointly.	Cabinet Member for Community Care
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	10 Jan 2011	Library Strategy 2009-14 - Update and Review Update for Members on progress against actions in Library Strategy 2009-14 and proposals for next steps to continue modernisation of library service.	Cabinet Member for Residents Services
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	7 Feb 2011	School Organisation Plan 10 year capital strategy to provide accommodation for projected pupil demand for school places.	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	10 Jan 2011	The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 7 Amendments Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	7 Feb 2011	Mobile Device Encryption and Access Control Mobile Device Encryption and Access Control to secure our data	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	10 Jan 2011	Local Housing Company Consideration to establish organisational structures for a Local Housing Company.	Cabinet Member for Housing
	Reason: Affects more than 1 ward		Ward(s): All Wards;

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Cabinet	10 Jan 2011	Offsite Records Storage Service Re-tender Recommending a supplier for the Offsite Records Storage Service, 2011-2016.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet Full Council	10 Jan 2011	Council Tax Base & Collection Rate 2011/12 This report contains an estimate of the Council Tax collection rate and calculates the Council Tax base for 2011/12. The Council Tax base will be used in the calculation of the Band D Council Tax undertaken in the Revenue Budget Report for 2011/12.	Leader of the Council
	26 Jan 2011		Reason: Budg/pol framework
Cabinet	7 Feb 2011	Housing Revenue Account Budget Strategy 2011-12 This report sets out the budget strategy for the Housing Revenue Account (HRA) to 2013/14, with detailed revenue estimates and the proposed rental and service charge increases for 2011/12.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	7 Feb 2011	Parks Capital Improvement Programme This report seeks Cabinet approval for the parks capital programme for 2010/11.	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	7 Feb 2011	The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 8 Amendments Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	7 Feb 2011	Merger of day services for older and disabled people and close 147 Stevenage Road, which is the building that the Sunbury Independent Living Service currently occupies A consultation on the above proposal ran for 12 weeks from 23rd August - 29th October 2010. Officers are seeking a Cabinet decision on the recommendation to merge the day services for	Cabinet Member for Community Care
	Reason: Affects more than 1 ward		Ward(s): All Wards;

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		older and disabled people and provide them from two building rather than three, thus closing 147 Stevenage Road, which is the building currently occupied by Sunbury Independent Living Service (ILS).	
Cabinet	7 Feb 2011	Corporate Planned Maintenance Programme 2011/2012	Leader of the Council
	Reason: Expenditure more than £100,000	2011/2012 Corporate Planned Maintenance programme undertakes regular servicing and maintenance of plant and equipment as well as refurbishment and improvement works to all of the council's property assets excluding schools and housing properties which have their own separate programmes.	Ward(s): All Wards;
Cabinet	7 Feb 2011	Treasury Management Strategy Report	Leader of the Council
Full Council	23 Feb 2011	This report provides information on the Council's Treasury Management Strategy for 2011/12 including interest rate projections, borrowing and investment activity report.	Ward(s): All Wards;
	Reason: Expenditure more than £100,000	The report seeks approval for borrowing limits and authorisation for the Director of Finance and Corporate Services to arrange the Council's cashflow, borrowing and investments in the year 2011/12.	
Cabinet	7 Feb 2011	Request for delegated authority for the Independent Mental Capacity Advocacy Service	Cabinet Member for Community Care
	Reason: Expenditure more than £100,000	Seeking delegated authority for the lead cabinet member to sign off on the award of contract for March 11.	Ward(s): All Wards;
Cabinet	7 Feb 2011	Capital Programme 2011/12 to 2015/16	Leader of the Council
Full Council	23 Feb 2011	This report sets out an updated resources forecast and a capital programme for 2011/12 to 2015/16.	Ward(s): All Wards;
	Reason: Expenditure more than £100,000		
Cabinet	7 Feb 2011	Revenue Budget and Council Tax levels 2011/12	Leader of the Council
Full Council	23 Feb 2011	This report sets out the proposed 2011/12 revenue budget and associated Council Tax charge.	Ward(s): All Wards;
	Reason: Budg/pol framework		

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Cabinet	21 Mar 2011	<p>Council's Corporate Plan 2012/14 & Executive Summary</p> <p>The corporate plan and its executive summary encapsulates the council's key priorities for improvement over the next 3 years. It is linked to the Local Area Agreement (LAA) and the national indicators. The plan has been developed from departmental plans following consultation with the Leader. Other Cabinet Members have been consulted by Directors concerning the departmental plans relevant to their portfolios. The plan will enable the council to monitor progress against key priorities.</p> <p>The Corporate plan and executive summary are available under separate cover.</p>	Leader of the Council
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	21 Mar 2011	<p>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 9 Amendments</p> <p>Report seeks approval to changes to the Capital Programme and Revenue Budget.</p>	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	21 Mar 2011	<p>Tender award report for Phase 1C to the Key Decision on 13 July 2009 - the Centralisation and Improvements to CCTV on H&F Homes Estates</p> <p>Report seeks approval for tender(s) award to new CCTV installation systems on White City/Batman Close, Becklow Gardens and Bayonne/Lampeter Square estates</p>	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): Askew; Fulham Reach; Wormholt and White City;
Cabinet	21 Mar 2011	<p>Disposal of 2 Byam Street, SW6</p> <p>This property has been used to provide a supported housing service, which has been decommissioned. The property is surplus to the Council's requirements.</p>	Cabinet Member for Community Care
	Reason: Expenditure more than £100,000		Ward(s): Sands End;
Cabinet	21 Mar 2011	<p>Shepherds Bush Common Improvement Project</p> <p>Approval to appoint works contractors to undertake restoration works on Shepherds Bush Common.</p>	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): Shepherds Bush Green;

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
Cabinet	18 Apr 2011	The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 10 Amendments	Leader of the Council
	Reason: Expenditure more than £100,000	Report seeks approval to changes to the Capital Programme and Revenue Budget.	Ward(s): All Wards;